



Harikisan Jajoo Education Sanstha Yavatmal.

COLLEGE OF MANAGEMENT AND COMPUTER SCIENCE, YAVATMAL.



(Affiliated to Santa Gadge Baba Amravati University, Amravati) College Code - 457 / MBA Code -1106

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Ref. No.

Date :- _____

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response

YES, The Performance Appraisal system provides good feedback to faculty and helps them in understanding the changing needs of students. All faculty members fill prescribed Performa for self-appraisal. PAS system encourages the faculty members to make excellent performance in teaching –learning and research.

The institution has performance based appraisal system for the Assessment of teaching and non-teaching staff. The Appraisal report is based on the Annual performance of the employee on the basis of their academic, research and other extra-curricular activities. It is also based upon his/her relation with the students, colleagues and administration.

The above said performance appraisal Form is to be filled by employee in a given prescribed format which includes all the information about the annual performance regarding academics and extracurricular activities. The filled in form is then reviewed by Performance appraisal committee which includes HODs and principal. The overall report is further reviewed by the chairman of the governing body and final performance functioning status is setup and confidentially recorded in the office.

Institute has performance appraisal system for non-teaching staff also. Aappraisal report is based on sense of responsibility, punctuality in work, intelligence, behavior with students and staff and performance.




PRINCIPAL
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